

Belvidere Township Park District
Board Meeting
January 23, 2018

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:05 p.m. Roll call was taken. Those present were Sam An, Eric Dahl, Jean Twyning and Mary Marquardt. Paul McCaffrey arrived at 5:15 p.m. Also present were Mark Pentecost, Todd Bex, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the January 23, 2018 meeting agenda, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the January 9, 2018 meeting minutes, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

There was no board correspondence.

Director's Report

Mark Pentecost shared information he received from Brent Anderson. The City is looking into LimeBike which is similar to Uber, but for bicycles. There is no cost to use the services. Riders could find available bikes through GPS, unlock bikes with a QR code or plate number, lock the back wheel to end the ride and easily track and pay for each ride.

Superintendent of Parks Report

Todd Bex advised the board of some of the issues we are having with the Zamboni. Equipment Depot has been working with Zamboni to resolve the emissions problems.

The old maintenance center is going to be used to store equipment and mowers and be used as a work area for minor maintenance.

Recreation Report

Katie Humphrey was present to introduce Jacob Caltagerone, new Special Recreation Supervisor. He comes to Belvidere Park District from NSSRA in the suburbs.

Human Resource Report

Kim Kirkpatrick and Nita Baier have three orientations scheduled for summer staff. Saturday, February 10th will be for the pool specialist and coordinators, March 25th will be for lifeguards and guest services and May 19th will be for Camp Compass and Camp Horizons staff.

Farm Lease for 2018 at Glenn Green

The farm lease is with Larry Anderson to continue farming the 25.5 acres at Glenn Green. He has agreed to the terms of \$150.00 per acre for a total of \$3825.00.

Jean Twyning made a motion to approve the 2018 Farm Lease with Larry Anderson to farm 25.5 acres of land at Glenn Green Open Space for a sum of \$3825.00, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

Proposed Schedule for 2018 Public Hearings

Mark put together some proposed dates for conducting Public Hearings to discuss services offered including the William Grady Pool. The dates include Saturday, February 24th at 10:00 a.m., Tuesday, March 13th at 6:00 p.m., Tuesday, June 12th at 6:00 p.m. and Saturday, July 14th at 10:00 a.m.

Jean Twyning made a motion to approve the schedule for public hearings to discuss services offered, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

2018 Schedule for Master Planning Meetings

Mark proposed six dates to discuss Master Planning. He suggested that 1-2 hours at the second meeting in February, March, April, May, June and July be dedicated just for Master Plan discussions. The board suggested removing February and adding August.

Jean Twyning made a motion to approve March 27th, April 24th, May 22nd, June 26th, July 24th and August 28th, 2018 for Master Planning discussions, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Advanced Disposal for Waste Services

Todd Bex sent a letter to Waste Management stating our intent to terminate our contract as of March 31, 2018. Staff received a proposal for a 2-year contract with Advance Disposal at a monthly charge of \$764.01 during the months all disposal containers are being serviced. November 1 through April 1 five dumpsters will be on a vacation status and the district will not be charged. The 2-year contract will run April 1, 2018 thru April 1, 2020. The district will recognize a cost savings of \$2739.00 per year.

Jean Twyning made a motion to approve the Advanced Disposal service agreement for servicing all district dumpsters for a period of two years, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

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Agreement with Boone County Community Foundation

Paul McCaffrey made a motion to table the Boone County Foundation agreement, seconded by Jean Twyning. A voice vote was taken with all voting yes. Motion carried.

2018 Appropriation Bill and Ordinance

Mark Pentecost presented the 2018 Appropriation Bill and Ordinance for board review. There are three areas that he is still trying to pull apart. That includes the appropriations for the Corporate, Recreation and Special Rec funds.

He plans on scheduling a public hearing at the February 13th board meeting.

There being no further business the meeting adjourned at 6:26 p.m.

Submitted by

Debbie Kent