

Belvidere Township Park District  
Board Meeting  
February 27, 2018

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:09 p.m. Roll call was taken. Those present were Sam An, Jean Twyning and Mary Marquardt. Paul McCaffrey and Eric Dahl were absent. Also present were Mark Pentecost, Todd Bex, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the meeting agenda, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the February 13, 2019 meeting minutes, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

Staff received an e-mail from David Kraaz complimenting Chris Hoblit for his professionalism and good working relationship with his boys playing hockey at the ice rink.

Public Input

No one was present for public input.

Director's Report

Mark Pentecost has obtained the information on the outdoor fitness court. The City of Belvidere received an \$80,000.00 grant for the project, but has asked the park district to take over the project. Now that Mark has all the information and the actual scope of the project, he feels this could be a great benefit to the community. He has talked with the National Fitness Campaign and the funding sources that were secured are still available for the park district to request. It would fund approximately 90% of the total project. The board discussed the location for the outdoor fitness court and feels that Prairie Fields Sports Park would be a great location. The board agreed for Mark to continue discussions for the grant.

The position for the Superintendent of Recreation has been posted. There have been 5 applicants so far.

February 27, 2018

Page 2

Director's Report continues.....

Becky Tobin, at the City of Belvidere, notified Mark that there is \$32,000.00 in Impact Fees. Mark will request that to be sent to the district as soon as possible.

#### Superintendent of Parks Report

Todd Bex received a quote from Carl Lindaas for floor stabilization at the Baltic Mill. The floor is sinking and starting to slop.

Due to the flooding in Belvidere Park, the center section of the park was closed all week.

#### Recreation Report

The board was very pleased with the content of the IPRA Conference report from Jacob Caltegerone. The next time they would prefer the report to come directly from him, instead of Katie Humphrey.

#### Human Resource Report

Kim Kirkpatrick advised the board that Jerry Hernandez has accepted the Buildings Foreman position. He will start Wednesday, March 7<sup>th</sup>. He has a heavy background in pools and has his Certified Pool Operator license. Jerry has worked at Fox Valley Park District and Plainfield Park District.

#### William Grady Pool

The board commented on the Special Meeting that was held on Saturday, February 24<sup>th</sup>. They would have liked to seen more people in attendance, but was pleased with the positive feedback.

#### Approval of 2018 Appropriation Bill and Ordinance 18-02-01

Jean Twyning made a motion to approve the 2018 Appropriation Bill and Ordinance 18-02-01, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

Agreement with the Boone County Community Foundation to transfer Riverfront Funds

Jean Twyning made a motion to remove the Agreement with the Boone County Community Foundation from the table, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

The Riverfront funds will be dispersed between the three agencies (Belvidere Township Park District, Boone County Conservation District and the City of Belvidere). Each will receive approximately \$27,000.00.

Mark is going to ask the City if they would contribute their portion towards the Outdoor Fitness Center.

2018 Ford T350 Transit Cargo Van

Todd Bex commented that the Cargo Van is 6' 1" inside, which will allow staff to transport equipment/tools.

The bid is from the State of Illinois Joint Procurement Program, which allows the district to get the best pricing available.

Jean Twyning made a motion to approve the purchase of one 2018 Ford T350 Transit Cargo Van for the purchase price of \$30,424.00, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

2018 Ford F250 4x4 Pickup Truck/w 8'6" Plow

This truck will replace the 1998 GMC pick-up truck that has been out of service since 2017. This is being secured through the State of Illinois Joint Procurement Program which gives the district the best pricing.

Jean Twyning made a motion to approve the purchase of one 2018 Ford F250 4x4 pickup truck with 8'6" Western Plow for the total cost of \$32,071.00, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

2018 X-Mark 72" Rear Discharge Zero-Turn Mower

This mower will replace the 2002 Ferris 72" zero-turn mower that does not meet the safety features required in the industry and PDRMA today. This will be purchased through the state bid process from Cherry Valley Landscape Center.

February 27, 2018

Page 4

Jean Twyning made a motion to approve the purchase of one 2018 EX-Mark Lazer Z zero-turn 72" rear discharge mower for the purchase price of \$12,639.00, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

#### Rear Discharge PTO Pull behind Mower Attachment

This unit will replace the 1997 Land Pride. The mower will be purchased through the State bid process from DeKalb Implement Company.

Jean Twyning made a motion to approve the purchase of one 2018 Frontier FM1015 rear discharge flex-wing grooming PTO driven pull behind mower with light bar for the purchase price of \$17,750.00, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

#### Executive Session

At 5:55 p.m. Jean Twyning made a motion to convene into Executive Session under Section 2 (C)(5) of the Open Meetings Act for the purpose of discussion of the purchase or lease of real property for the use of the district, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

At 6:08 p.m. regular session reconvened. Roll call was taken. Those present were Jean Twyning, Sam An and Mary Marquardt. Also present were Mark Pentecost, Todd Bex, Kim Kirkpatrick and Debbie Kent.

There was no action taken as a result of Executive Session.

There being no further business the meeting adjourned at 6:10 p.m.

Submitted by  
Debbie Kent