

**Belvidere Township Park District
Board Meeting
March 28, 2017**

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:06 p.m. Roll call was taken. Those present were Eric Dahl, Sam An, John Ackman, Jean Twyning and Mary Marquardt. Also present were Dan Roddewig, Mark Pentecost, Kim Kirkpatrick, Melissa Merkel and Paul McCaffrey.

Meeting Agenda

Jean Twyning made a motion to approve the meeting agenda for the March 28, 2017 board meeting, seconded by John Ackman. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the meeting minutes from March 14, 2017, seconded by John Ackman. A voice vote was taken with all voting yes. Motion carried.

Public Input

There was no public input

Director's Report

Dan Roddewig passed around paperwork he received from the City of Belvidere regarding a new annexation. Dan also passed around the Growth Dimensions postcard for the board to review. Dan stated that the board had tentatively scheduled the second round of Executive Director Interviews on May 12 from 9:00 a.m. to 4:00 p.m. and that was the same day as preschool graduation at the Baltic Mill. He stated he wanted the board to be aware of potential parking or noise issues during the graduation time frame of 10:30 a.m. - 11:45 a.m. There was a question brought up about the pool report and Dan stated that he should have the report for the board's review at the next board meeting.

Operations Report

Mark Pentecost is exploring options with the flooring at Rivers Edge to help with lowering the cost. There was a brief discussion on potential flooring options and ideas. There was a question on when the Bocce ball will be built and Mark stated that the project is coming along and the site has been selected. There was a brief discussion on the 100 year anniversary event of the Belvidere Township Park District and how the board commissioners could be involved in this event.

HR Report

Kim Kirkpatrick stated that she and Dan Roddewig met with Tim Knauf from Williams Manny to review quotes from various insurance companies to compare to our current plan. She stated that the quotes were significantly higher premium costs than what we currently pay. The only option that the district could even consider was United Health Care and it was still a 54% increase. Kim stated that Tim from Williams Manny is trying to look into getting us approved into a different network (EOH). This network has a lot more choices for doctors, hospitals and other medical facilities.

Unfinished Business

There was no unfinished business

Doty Park Bench Dedication Program

Mark Pentecost gave a presentation on the Doty Park Bench Dedication Program. There was a brief discussion of the program.

Jean Twyning made a motion to approve the creation of the Doty Park Bench Dedication Program, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

Preparation for Executive Director Interviews

Kim Kirkpatrick gave a presentation on Employer Interviewing Do's and Don'ts. Kim handed out packets of sample questions that can and cannot be asked during an interview. There was a discussion of the board coming up with their own questions and sharing them at the special meeting scheduled for May 2, 2017. There was also a discussion on the time frame for the interviews and how much time in-between interviews.

Executive Session

At 6:29 p.m. Jean Twyning made a motion to convene into Executive Session under Section 2(C)(21) of the Open Meetings Act for the purpose of discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval, or release of such minutes. A roll call vote was taken with all voting yes. Motion carried.

At 6:35 p.m. regular session reconvened. Roll call was taken. Those present were Eric Dahl, Sam An, John Ackman, Jean Twyning and Mary Marquardt. Also present was Dan Roddewig, Mark Pentecost, Kim Kirkpatrick, Melissa Merkel and Paul McCaffrey.

Jean Twyning made a motion to approve and release the minutes from November 27, 2016 and November 22, 2016, and approve and not release executive session minutes for December 13, 2016, February 14, 2017 and February 28, 2017, and release previously approved minutes from April 26, 2016 and June 28, 2016, and approve direction to staff to destroy the executive session recordings for executive sessions beginning March 24, 2015 up to and including the recording for September 22, 2015, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

There being no further business the meeting adjourned at 6:36 p.m.

Submitted by
Melissa Merkel