

Belvidere Township Park District
Board Meeting
April 10, 2018

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:06 p.m. Roll call was taken. Those present were Sam An, Eric Dahl, Paul McCaffrey and Mary Marquardt. Jean Twyning was absent. Also present were Mark Pentecost, Todd Bex, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Eric Dahl made a motion to approve the April 10, 2018 meeting agenda, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Eric Dahl made a motion to approve the March 27, 2018 meeting minutes, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Financial Report

Debbie Kent provided a financial report showing March income and park district cash balances as of March 31, 2018.

The district received \$30,906.21 from the City of Belvidere for Impact Fees.

Bills for Payment

There was a question on the bill from Boone County Auto Body for body repairs to truck #20.

Eric Dahl made a motion to approve the bills from March 1 – March 30, 2018, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

Mark Pentecost received information on a Leadership Conference this summer. If any board members are interested in attending, please let Mark know.

Director's Report

Dave Sliktas was able to provide Mark with a flash drive containing the master plan documents from 2010. Having an electronic copy will make it easier for editing and staff won't have to re-create the entire document.

There are three final candidates for the Superintendent of Recreation position. Mark and the three Superintendents will begin interviews on Wednesday, April 11th.

The Terrazzo flooring at Rivers Edge Recreation Center is failing. Staff is recommending cutting out the bad spots of Terrazzo and replace with carpet tiles. Staff will put together the Scope of Work and Bid Specs.

Mark advised the board that Debbie Kent will be working on a financial policy for procedures and best practices for the district.

Superintendent of Parks Report

Todd Bex introduced the new Buildings Foreman, Jerry Hernandez. He worked for Fox Valley Park District several years and has a lot of previous pool experience. Jerry has been assessing the William Grady Pool for improvements.

There is a community clean-up day sponsored by Comcast scheduled for Saturday, April 21st from 8:00 a.m. – 2:00 p.m. Some of the areas include the Long Prairie Trail, Kinnikinnick, Red Horse Bend and the Mary Bracken property. Anyone interested can sign up through Comcast. The meeting place will be at Poplar Grove Village Hall.

Several years ago, there was a house fire and several victims were lost. The house sat on the property that is now known as Bob's Park. Recently, family members have been placing memorial items at this location as it was the anniversary of the tragedy. It was suggested that staff try and identify these families and make them aware of the district's memorial program.

Jerry Hernandez and Jeff Strate are making progress with the renovation at the Revlon maintenance center. All the walls are up and power run to the 2 new offices. Todd suggested that we hold a board meeting there so the commissioners can see all the new improvements.

Currently, there are three electric meters, one for each unit, at the Revlon maintenance center. Staff is working to consolidate that to just one meter.

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Recreation Report

There was discussion of the NAEIR membership, the products we receive, and the value (if any) to the district.

Human Resource Report

Kim Kirkpatrick commented there were 29 completed applications for the Superintendent of Recreation position. Questionnaires were sent to all applicants that met the requirements of the job. Staff will review the answers and determine who they will bring for an interview.

William Grady Pool Updates

There were no updates to bring to the board.

There being no further business, the meeting adjourned at 5:49 p.m.

Submitted by
Debbie Kent