

Belvidere Township Park District
Board Meeting
April 24, 2018

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:08 p.m. Roll call was taken. Those present were Eric Dahl, Paul McCaffrey, Jean Twyning and Mary Marquardt. Sam An arrived at 6:10 p.m. Also present were Mark Pentecost, Jonathan Cudzewicz, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the April 24, 2018 meeting agenda, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the April 10, 2018 meeting minutes, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

There was no board correspondence received.

Public Input

There was no one present for public input.

Superintendent of Parks Report

Todd Bex is on vacation, so Jonathan Cudzewicz was present to answer any questions.

Advanced Disposal will be replacing the two dumpsters at the Revlon maintenance campus as they are not the right type. The one at the pool will remain.

Jerry Hernandez, Buildings Foreman, got pricing for new chemical controllers for the kiddie pool and the main pool vessel. The board would like some additional information from Todd Bex when he returns from vacation.

The Comcast Cares day for a Boone County clean up event was very successful. Staff and volunteers worked at Red Horse Bend and the Mary Bracken property to pick up garbage and remove tree trimmings.

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Recreation Report

The Special Olympics Bocce Ball program has ended. Athletes were not able to participate in the S.O. Regional A Tournament due to inclement weather. When they cancel competitions, a random drawing is held to determine which athletes will advance to the state competition.

Human Resource Report

Kim Kirkpatrick had no additions to her report.

Director's Report

Mark Pentecost announced that Richard Wulbecker accepted the Superintendent of Recreation position. He will start work on Monday April 30, 2018.

Mark received a letter from OSF Healthcare Foundation stating they support the Belvidere Park District to purchase and build an outdoor fitness court with a grant in the amount of \$80,000.00.

On November 28, 2017 the board made a motion to accept the bid from Community School District #100 for our annual bond sale in the amount of \$1,075,000.00. Mark filed the bond ordinance with the County Clerk's office on December 1, 2017. When Mark received the Tax Computation Report from the County, he noticed there was no levy request in the Bond and Interest Fund. He went to the County Clerk's office and they had no record of the filing. Mark showed them his copy of the filing certificate with the County Clerk's seal. Everything has already been sent to the state, so the park district will be shorted that amount for taxes assessed in 2017 received in 2018. This will have an impact on residents and their taxes. This year their taxes will be less, but if we are able to recapture the lost revenue next year, their taxes to the park district would be for 2 years. The board is concerned on how this will be relayed to the tax-payers and who is responsible for informing the tax payers.

Belvidere Park District has a \$1 million dollar bond payment, plus interest of \$18,000.00 due to the school district on July 31, 2018 for the 2015 bond sale. Mark as asked them for a one-year extension and they are willing to work with us. If we proceed with the extension, Mark would have to amend the Appropriation Bill and Ordinance, hold a public hearing and refile with the County.

Another option is to pay off the school district then go out to bid to reissue a new bond.

Mark is working with Attorney Scheurich, the State's Attorney, County Clerk's Office and County Treasurer, Curt Newport.

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Professional Services for Aberdeen Park Parking Lot

Staff received a quote from Missman, Inc., for professional services for the redevelopment of the west parking lot at Aberdeen Park. Their total fee is \$5619.00 to design and bid the project. The redevelopment is to remove the islands and resurface the parking lot. The board would like to discuss this with Todd Bex for additional information.

Jean Twyning made a motion to table the Discussion of Professional Services for Aberdeen Park, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Proposed Surplus Vehicle and Equipment List

Staff put together a list of items to be declared as surplus. The items include vehicles, mowers, trailers, and copy machines.

Jean Twyning made a motion to approve the 2018 Declaration for the Disposal of Capital Surplus items, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

At 6:07p.m. the board took a 20 minute recess.

Master Plan Discussion

The board continued the master plan discussion starting with XV. Plan Recommendations Section C. Operations and Policy Recommendations

Item 7. Encourage a Volunteer Program. This will read "The Belvidere Park District should look for individuals and groups to volunteer to help enhance the quality of life by providing safe, inviting and maintained parks and programs".

Item 8. Market the Park District to the Public. This will read "Investigate and secure program partnerships and strategic alliances that will extend the park districts brand in the community and increase avenues of support".

Item 9. Actively Support & Implement the Goals of the Kishwaukee Riverfront. This section will be deleted.

Item 10 becomes Item 9. Budget for Additional Full-Time Personnel. No changes were made.

Item 11 becomes Item 10. Anticipate and Plan for Periodic Updates of this Study. No changes were made.

The next Master Plan discussion is scheduled for May 22, 2018.

There being no further business the meeting adjourned at 7:39 p.m.

Submitted by
Debbie Kent