

Belvidere Township Park District
Board Meeting
May 22, 2018

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. Roll call was taken. Those present were Sam An, Paul McCaffrey, Jean Twyning and Mary Marquardt. Eric Dahl was absent. Also present were Mark Pentecost, Todd Bex, Kim Kirkpatrick, Rick Wulbecker and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the May 22, 2018 meeting agenda, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

There was discussion of the May 8, 2018 meeting minutes, page 2, under the discussion of the meeting between Mary Marquardt, Attorney Scheurich, Mark Pentecost, County Clerk, Boone County Treasurer and States Attorney.

Jean Twyning provided the board with some suggested corrections for review.

Jean Twyning made a motion to table the approval of the May 8, 2018 meeting minutes, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Public Input

Andy Racz was present to ask the park district to take over the maintenance of the park and playground that is being constructed at Christi Lane and Highline Drive. The City is receiving a \$20,000.00 donation from General Mills for the purchase of the playground equipment and Kids Around the World will be donating their time for the installation on June 11th and 12th.

It was suggested that the neighborhood look into establishing a Homeowner's Association and the association could maintain the park.

Director's Report

Mark Pentecost has a copy of the PDRMA Annual Report. It will be available to commissioners if they are interested in reviewing it. Any commissioner can get a login to PDRMA and have their own access if they are interested.

May 22, 2018

Page 2

The auditors are scheduled to be at the June 12th board meeting to present the 2017 Belvidere Park District Audit.

Superintendent of Parks Report

Todd Bex spent time with the Belvidere Police Department reviewing the camera at Doty Park to help with the investigation of a missing male. There was no activity revealed on the camera. Since that time the body was found by the dam and it was determined an accidental drowning. The park district received some criticism on Facebook because maintenance staff removed fliers that had been nailed to park trees. There is an ordinance against nailing any material into trees. Todd talked with the individual that was posting the fliers and suggested that they use tape instead of nails.

Todd has not heard back from Robert and Bethany Thompson regarding operating a bait shop out of the Log Cabin.

Jerry Hernandez and Jeff Strate are working on some of the mechanics at the pool. Staff found a leak in a line of the inlets to the Kiddie Pool. They are taking the necessary steps to make the repairs.

The locker rooms and outside hand rails at the pool have been painted.

Recreation Report

Rick Wulbecker commented staff has been busy hiring, training and orientations. Tori Allen is still looking for additional pool staff.

Rick has been doing some networking in Belvidere. He met with the Chief of Police to introduce himself and is also going to do a presentation for the Boone County Arts Council.

Dari Ripple is under new management. They have offered to run the concession stand for the 2018 pool season. Staff is putting a contract together for them to review and sign.

William Grady Pool Update

Jerry Hernandez, Buildings Foreman, was present and gave the board an update on the pool. There are a couple of issues that staff is working on. 1) The Kiddie Pool is leaking water. Staff pressurized the lines and found a leak in one of the inlets to the Kiddie Pool. 2) DE is getting into the surge pit and as the surge pit rises the DE gets into the gutter and then into the main pool vessel. Staff will need to vacuum more frequently until this issue is resolved.

May 22, 2018

Page 3

Fitness Court Update and Project Approval

Mark provided the board with the supporting documents from the National Fitness Campaign for the proposed Fitness Court at Prairie Fields. The total cost for the completed Fitness Court would be \$129,408.60. The total amount of credits, grants and other funding sources would be a reduction to the project in the amount of \$121,161.67. This would leave an out of pocket to the district of \$8,246.93.

Jean Twyning made a motion to approve the Fitness Court Project at Prairie Fields for a total of \$129,408.60 with the park district financial contribution not to exceed \$8,246.93, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

Executive Session

At 6:39 p.m. Jean Twyning made a motion to go into Executive Session under Section 2 (C)(5) of the Open Meetings Act for the purpose of discussion of the purchase or lease of real property for the use of the district, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

At 6:50 p.m. regular session reconvened. Roll call was taken. Those present were Jean Twyning, Paul McCaffrey, Sam An and Mary Marquardt. Also present were Mark Pentecost, Todd Bex, Rick Wulbecker, Kim Kirkpatrick, Jonathan Cudzewicz, Jerry Hernandez, Doug Moser and Debbie Kent.

There was no action taken as a result of Executive Session.

At 6:51 p.m. the board took a 15 minute recess.

Master Plan Discussion (Parks and Facilities)

Todd Bex and staff put three spreadsheets together. The first one showing all the districts parks and a replacement/improvement plan for the shelters, playgrounds, paving/pathways, courts, tree reforestation and other amenities. Playgrounds need to be safe and accessible. There are safety and training procedures available through PDRMA.

A second spreadsheet listed the district's facilities with a proposed replacement/improvement plan for windows, roof, painting, HVAC, Structural and Lighting.

The last spreadsheet was a list of all district playgrounds with a recommended replacement date.

May 22, 2018

Page 4

Doug Moser, Grounds Foreman, was present and commented that for the grounds department, he feels the ball fields at Prairie Fields Sports Park needs improvement to attract more usage. In Belvidere Park the Cottonwood trees are aging out and should be replaced with a more diverse variety. Todd Bex commented he will be hiring an arborist to assist in determining the health and age of the trees in our parks, following up with an annual inspection.

Jerry Hernandez, Buildings Foreman, felt the shelters need to be replaced, restrooms updated, pool mechanics improvement and pool amenities added.

Both Foremen commented that a bridge in Belvidere Park to connect the north and south sides of the park would be a great benefit and make the access easier for mowers and equipment.

Mark Pentecost asked the board and staff if they felt the district should seek new acquisition or maintain what we currently have. It was the consensus, that at this time, we should maintain what we currently have.

The next master plan discussion will be held at the June 26th board meeting and will be open for public input.

At 8:14 p.m. Sam An made a motion to adjourn, seconded by Jean Twyning. A voice vote was taken with all voting yes. Motion carried.

Submitted by
Debbie Kent