

Belvidere Township Park District
Board Meeting
June 12, 2018

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:05 p.m. Roll call was taken. Those present were Eric Dahl, Paul McCaffrey and Mary Marquardt. Absent were Sam An and Jean Twyning. Also present were Mark Pentecost, Todd Bex, Rick Wulbecker, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Eric Dahl made a motion to approve the June 12, 2018 meeting agenda, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes-May 8, 2018

Eric Dahl made a motion to remove the May 8, 2018 meeting minutes from the table, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

There is a correction on Page 2, the sixth paragraph, referring to the State Revenue Code that supports the re-capture of tax revenue lost due to an administrative error. The correct section is 35 ILCS 200/14-41.

Eric Dahl made a motion to approve the May 8, 2018 meeting minutes as revised, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes-May 22, 2018

Eric Dahl made a motion to approve the May 22, 2018 meeting minutes, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Financial Report

Debbie Kent provided a financial report showing May income and park district cash balances as of May 31, 2018.

The district received their first tax distribution in the amount of \$510,136.31.

The liability claims reimbursement was for a claim submitted on the Ford Escape. That reimbursement was \$988.07 from PDRMA. We also received \$1000.00 for a deductible reimbursement.

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Bills for Payment

There was a question of the payment to United Sanitation Services for the septic pump at Kiddieland. There were two different occasions that United Sanitation had to pump out the tank. There may be a leak so staff is keeping an eye on this.

Eric Dahl made a motion to pay the bills from May 1 – May 31, 2018, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Director's Report

Mark Pentecost received the correct State Revenue Code that pertains to collection of arrearages of property taxes. The correct code is 35 ILCS 200/14-41. In reading the language, it is the board's opinion that is "shall" be the responsibility of the county collector to notify the taxpayers of the arrearages of taxes due to an administrative error.

There is a bond and interest payment due in July 2018 to the school district for the 2015 bond sale in the amount of \$1,018,000.00. Mark is going to ask for a one-year extension. The current rate is \$1.8%, but that could go up if they agree to extend the debt.

Superintendent of Parks Report

Todd Bex commented that we received our results from the first review of the administration form of the LCR with PDRMA. There are eleven items that remain open. Staff will have those completed by the time of our final review.

Two new security cameras have been added at Doty Park to give us a view of the entire parking lot as well as under the shelter.

Superintendent of Recreation Report

Rick Wulbecker announced that Maddie Visser was recognized as a Golden Guard from Jeff Ellis & Associates. They are the nation's leading organization in aquatic training and safety management. The Golden Guard is extremely rare and only a handful of lifeguards in the nation receive this honor each season.

William Grady Pool had is first audit and received the highest possible rating of "Exceeds". There will be 2 more audits this season.

Staff is still working with 104.9 The X management team to see if Rivers Edge Recreation Center is a viable site for a bags tournament. The Executive Director can approve or deny the event and give the board an update.

Human Resources Report

Kim Kirkpatrick met with Tim Knauf to discuss what the district can do next in regards to the district's self-funding portion of unpaid claims submitted to AEU Benefit Plan.

Jerry Hernandez received employee of the month for June. He was nominated for his hard work in getting the pool open for the season and dealing with all the challenges at the pool.

William Grady Pool Updates

The pool opened Friday, June 1st. The pool had to close at 2:00 p.m. due to diatomaceous earth getting into the pool and poor visibility. Since then the diving well has been closed on two additional occasions.

Staff is vacuuming daily and changing the DE more frequently.

Adopt 2018 Prevailing Wage Ordinance 18-06-01

The Illinois State Statutes require all local government agencies to adopt the prevailing wage rates annually.

Eric Dahl made a motion to approve Ordinance 18-06-01 establishing prevailing wage rates for the Belvidere Township Park District for 2018, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

Adopt Revised Resident/Non-Resident Fee Policy

Individuals residing outside of the Belvidere Park District boundaries are required to pay the non-resident fee. The district's current non-resident fee is 50% higher than the resident fee.

Staff is proposing that non-residents may register for programs for a fee that is 50% higher than the resident fee or \$15.00 over the resident fee, whichever is the smaller amount. The exceptions are NASR programs, 3rd Base after School Care, facility/shelter rentals, field rentals, contracted trips, adult athletic team league fees, tournaments and daily admissions.

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Eric Dahl made a motion to approve the Resident/Non-Resident Fee Policy A18-06-01, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

William Grady Pool and Recreational Services Discussion

There was no one present from the community for the William Grady Pool and recreational services discussion.

Executive Session

At 6:20 p.m. Eric Dahl made a motion to go into Executive Session under Section 2 (C)(5) of the Open Meetings Act for the purpose of discussion of the purchase or lease of real property for the use of the district, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

At 6:53 p.m. regular session reconvened. Roll call was taken. Those present were Eric Dahl, Paul McCaffrey and Mary Marquardt. Also present were Mark Pentecost, Todd Bex, Rick Wulbecker, Kim Kirkpatrick and Debbie Kent.

No action taken as a result of Executive Session.

There being no further business the meeting adjourned at 6:54 p.m.

Submitted by

Debbie Kent