

**Belvidere Township Park District
Board Meeting
August 28, 2018**

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:15 p.m. Roll call was taken. Those present were Sam An, Paul McCaffrey and Jean Twyning. Eric Dahl and Mary Marquardt were absent. Also present were Mark Pentecost Todd Bex, Rick Wulbecker, Kim Kirkpatrick and Melissa Merkel.

Meeting Agenda

Paul McCaffrey made a motion to approve the August 28, 2018 meeting agenda, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Paul McCaffrey made a motion to approve the August 14, 2018 meeting minutes, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

None at this time

Public Input

None at this time

Director's Report

Mark Pentecost mentioned that he likes the direction the district is going with the possible relationship with the YMCA. The YMCA is securing an Ambassador and it was stated that the YMCA has a strong approach at securing participation numbers for programs. Mark asked the board members to provide feedback by filling out the IAPD survey found in the board packet. Mark also asked the board to look through the community needs assessment report from the Rockford Park District. He hopes that some of the information in the report will help the Belvidere Park District going forward.

Superintendent of Recreation

Rick Wulbecker stated that the Labor Day week programs are getting ready to begin. Currently there is a waiting list for the Monday- Wednesday- Friday Pre-K program. The preparations for the Up In The Air Festival are coming along well.

Superintendent of Parks

Todd Bex stated the Fitness Court at Prairie Fields is scheduled to open on time at the Up In The Air Festival. Todd mentioned it would be nice to have a board member at the grand opening of the Fitness Court to be one of the first people on the circuit. Todd told the board that the grounds staff is way under staffed right now. The current crew is trying their best to keep up the grounds. Currently the grounds positions available are posted on our website. Todd also mentioned the air conditioning has been fixed at the Rivers Edge Recreation Center. Todd stated the fountain at Bloom will eventually get fixed. They had some trouble finding some reasonable parts but think they might have a vendor in place now.

Superintendent of Human Resources

Kim Kirkpatrick stated that she has met with Tim Knauf from Gallagher about the health care renewal from United Health. The new plan would take effect October 1, 2018.

Unfinished Business

None at this time

Approval of Facility After Hour Use Policy

Sam An made a motion to approve the Facilities After Hours Use Policy for the Belvidere Park District, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Master Plan Discussion – Special Recreation

Paul McCaffrey made a motion to table the Master Plan Discussion- Special Recreation, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Executive Session

At 5:40 p.m. Paul McCaffrey made a motion to go into Executive Session under Section 2 (C)(1) of the Open Meetings Act for the purpose of discussion of the purchase or lease of real property for the use of the district, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

At 5:49 p.m. regular session reconvened. Roll call was taken. Those present were Paul McCaffrey, Sam An, and Jean Twyning. Also present were Mark Pentecost, Kim Kirkpatrick, Rick Wulbecker, Todd Bex and Melissa Merkel.

No action taken as a result of Executive Session.

There being no further business the meeting adjourned at 5:50 p.m.

Submitted by
Melissa Merkel

Belvidere Township Park District