

Belvidere Township Park District  
Board Meeting  
September 11, 2018

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:04 p.m. Roll call was taken. Those present were Sam An, Eric Dahl, Paul McCaffrey, Jean Twyning and Mary Marquardt. Also present were Mark Pentecost, Todd Bex, Rick Wulbecker, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the September 11, 2018 meeting agenda, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the August 28, 2018 meeting minutes, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Financial Report

Jean Twyning asked when the funds in the Riverfront account were going to be transferred to the Boone County Conservation District. Mark Pentecost commented he is waiting for them to submit a formal request. They will be using their portion towards the Long Prairie Path project.

The City's portion and park district's portion will be transferred into the park district's general account to offset expenses paid to date.

Once the transfer takes place the Riverfront account can be closed out.

Bills for Payment

There was discussion of the payments made to Comcast Spotlight, Community Bargain Hunter, Burbach Aquatics, and Sips and Sprinkles.

Jean Twyning made a motion to approve the bills for payment from August 1-August 31, 2018, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

Todd Bex received a phone call from a citizen and was very complimentary of Prairie Fields and the new outdoor fitness court.

Director's Report

Mark Pentecost had no additions to his report.

### Superintendent of Recreation Report

Betheny Kopera commented on the "Up in the Air" event on Saturday, September 8<sup>th</sup>. There were approximately 1,000 individuals that attended. The district made \$1200.00 from ticket sales to the water balloon launch, bounce inflatables and the food vendor sales.

### Superintendent of Parks Report

Todd Bex commented that staff has been dealing with the rain and flooding. Due to the flooding there is lost shoreline on the North side of the Kishwaukee River. Todd is trying to reach the Army Corp of Engineers.

Staff is waiting for the benches to be shipped for the Bocce Ball Court. They are expected sometime this week. Once they are in place, the courts can officially be opened.

### Human Resource Report

Kim Kirkpatrick commented she will be attending the Rockford Area SHRM fall half-day conference on Wednesday, September 12<sup>th</sup>.

### William Grady Pool Updates

There are no updates at this time.

### Tabled: Master Planning Discussion-Special Recreation

Jean Twyning made a motion to remove item VII.B Master Planning Discussion-Special Recreation from the table, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

At 5:41p.m. the board took a 15 minute recess.

Katie Scherbarth was present to discuss the current status of the Northlands Association of Recreation (NASR) and goals and objectives to continue providing programs for individuals with intellectual and physical challenges.

- Outreach: Building cooperative relationships with community agencies and groups.
- Inclusion: District as a whole working side by side with the special recreation department. Include the inclusion statement in all printed materials. Create a district wide inclusion manual.
- Program Development: Participation in the Go Guide programs will occur with and without accommodations through inclusion services. Specialty Programs, bringing back early childhood programs and expanding the arts programming to include theatre and music. It was suggested staff work with the KeenAge Center to offer programs for active adults. There was discussion of independent living and who provides recreational opportunities to those in independent living.
- Special Olympics: Add golf, tennis and more unified sports. Additional suggestions were virtual golf and billiards.

Marketing:

- Fundraising: 3 fundraisers currently. Not looking to take on any additional fundraisers at this time.
- Fee Structure: Continue offering payment plans for all special recreation programming. Restructure the scholarships to include all special rec programs, not just camp.
- Transportation: The 15 passenger wheelchair accessible mini bus needs to be replaced.
- Cooperative Programs: Continue to invite and encourage collaborative programming with member districts (Rockford and Freeport).
- Leisure Education: Continue working with District #100 and #200. The goal will focus on lifetime leisure skills, gaining trust of families and maintaining a positive relationship with the school districts involved in programming.

Katie explained the difference between a Traditional and Non-Traditional special recreation department.

The board asked Katie to put together a side by side comparison of the pros and cons of a traditional/non-traditional special rec department.

Executive Session

At 7:55 p.m. Jean Twyning made a motion to go into Executive Session under Section 2 (C)(1) of the Open Meetings Act for the purpose of discussion of the purchase or lease of real property for the use of the district, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

At 8:00 p.m. regular session reconvened. Roll call was taken. Those present were Sam An, Eric Dahl, Paul McCaffrey, Jean Twyning and Mary Marquardt. Also present were Mark Pentecost, Todd Bex, Rick Wulbecker, Kim Kirkpatrick and Debbie Kent.

There was no action taken as a result of Executive Session.

Resolution for Board Consideration to Receive a Land Donation

Jean Twyning made a motion to table item VIII.A. Resolution for board consideration to receive a land donation, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

There being no further business the meeting adjourned at 8:01 p.m.

Submitted by  
Debbie Kent