

**Belvidere Township Park district  
Board Meeting  
March 24, 2020**

**Minutes**

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:10 p.m. Roll call was taken. Those present were Mark Muccianti(via phone), Jean Twyning(via phone), and Mary Marquardt. Also present was Mark Pentecost.

**Meeting Agenda**

Jean Twyning made a motion to approve the March 24, 2020 meeting agenda, seconded by Mark Muccianti. A voice vote was taken with all voting yes. Motion carried.

**Board Correspondence**

None

**Public Input**

None

**Director's Report**

Mark Pentecost verbally updated the Board on the current situation relating to the Covid-19 pandemic. Mark informed the Board that with the decision to extend the stay at home order that the park district would be laying off all seasonal and part-time staff until further notice. Mark also communicated the plan to keep all full time staff and critical part-time staff working during the month of April with a balance of working from home and the office to maintain the essential functions of the agency. The parks will remain open with closures to amenities that encourage people to congregate such as playgrounds, shelters, and athletic courts.

**Unfinished Business**

- a. Tabled: Appropriation Bill and Ordinance and 2020 Budget

Jean Twyning made a motion to remove from the Appropriation Bill and Ordinance from the table, seconded by Mark Muccianti. A voice vote was taken with all voting yes. Motion carried.

Mark Pentecost talked to the Board about the 2020 Appropriation Bill and Ordinance and that there have been no changes made from the last draft and the public hearing concerning the ordinance.

Jean Twyning made a motion to adopt the 2020 Appropriation Bill and Ordinance, seconded by Mark Muccianti. A voice vote was taken with all voting yes. Motioned carried

**New Business**

**None**

**No further business was conducted and the meeting adjourned at 5:35 p.m.**

**Submitted by  
Mark Pentecost**