

**Belvidere Township Park District  
Board Meeting  
September 8, 2020**

**Minutes**

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:05 p.m. Roll call was taken. Those present were Jean Twyning, Sam An, Mary Marquardt and Mark Muccianti. Paul McCaffrey arrived at 5:15 p.m. Also present were Mark Pentecost, Rick Wulbecker, Kim Kirkpatrick, Todd Bex and Melissa Merkel.

**Meeting Agenda**

Jean Twyning made a motion to approve the September 8, 2020 meeting agenda, seconded by Mary Marquardt. A voice vote was taken with all voting yes. Motion carried.

**Meeting Minutes**

Jean Twyning made a motion to approve the August 25, 2020 meeting minutes, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

**Financial Report**

A Financial Report was shared showing Park District cash balances as of August 31, 2020. There was a brief discussion on the income for Rivers Edge. The income from Rivers Edge was from the new dance program renting out the Rivers Edge for their classes.

**Bills for Payment**

There was a question on Smetters Tree Service and the price the district paid to have a tree removed.

Jean Twyning made a motion to pay the bills from August 1, 2020 through August 31, 2020, seconded by Mary Marquardt. A voice vote was taken with all voting yes. Motion carried.

**Board Correspondence**

There was no board correspondence.

**Public Input**

There was no one present for public input.

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### **Director's Report**

Mark Pentecost stated that the Baltic Mill meetings are wrapped up and we should hear of a recommendation soon.

Mark told the board that the Auditor will be in person at the next board meeting to give their report.

Mark stated that the Aquatic Committee meeting are still going strong. He said that there will be an open house at Sundstrand Park with tentative dates of either September 28<sup>th</sup> or October 5<sup>th</sup>. This open house will be for the public to start to hear of the work of the Aquatic Committee. The open house will have proper social distancing guidelines in place.

Mark mentioned that the Lions Club is still trying to get a move on the project, but they are waiting on the district before they can move forward. Mark stated that the district is still waiting on the drawings from NuToys.

Mark asked the board for some feedback on Impact Fees. There was an article in the Boone County Journal stating that the City of Belvidere was considering waiving Impact Fees for developers of new construction homes. There was brief discussion on what Impact Fees were and how they affect the district and how the district uses the Impact Fees.

### **Superintendent of Recreation Report**

Rick Wulbecker stated that the numbers in the Fall Day Camp have got a little bit higher than weeks prior. The program is currently running at three sites.

Rick told the board that the 1<sup>st</sup> Fall Drive In Movie had 54 cars and the event went well. Some adjustments to lighting and parking will be made for the next movie.

### **Superintendent of Parks Report**

Todd Bex had no additions to his report

### **Superintendent of Human Resource Report**

Kim Kirkpatrick had no additions to her report

## **Unfinished Business**

### **a. Approval of Project/Communication Log for Capital projects in excess of \$24,999-\$500,000**

Jean Twyning made a motion to approve the Project/Purchase Communication Log for Capital projects in excess of \$24,999-\$500,000, as the means of which the Board is informed of Capital Project progress starting with the 2021 Budget and 2021 Appropriation Bill and Ordinance. A roll call vote was taken. Jean Twyning, Sam An, Paul McCaffrey and Mark Muccianti voted yes. Mary Marquardt abstained. Motion carried.

### **b. Tabled: Engagement with Baird Public Finance to serve as managing underwriter for refunding 2012-A-series bond and subsequent issuance of 2020 A- series bond**

Jean Twyning made a motion to remove from the table Engagement with Baird Public Finance to serve as managing underwriter for refunding 2012-A-series bond and subsequent issuance of 2020 A-series bond, second by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

There was a brief discussion with the board on ratings and preliminary rates discussed with several lenders.

Jean Twyning made a motion to Engage with Baird Public Finance to serve as managing underwriter or placement agent for refunding 2012 A series bond and subsequent issuance of 2020 A-series bond, seconded by Paul McCaffrey. A roll call vote was taken will all voting yes. Motion carried.

## **New Business**

### **a. Approval of Resolution 20-R-0901, resolution in support for a bike path connection between the City of Belvidere and Village of Poplar Grove**

There was a brief discussion on where the bike path will connect and how far it will go.

Jean Twyning made a motion approve Resolution 20-R-0901, resolution in support for a bike path connection between the City of Belvidere and the Village of Poplar Grove, seconded by Mary Marquardt. A roll call vote was taken with Jean Twyning, Mary Marquardt, Paul McCaffrey, and Mark Muccianti all voting yes. Sam An abstained. Motion carried.

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**b. Approval of Siding and Soffit Project at Rivers Edge Recreation Center**

The board had a brief conversation on the material being used in this project.

Jean Twyning made a motion to approve the submitted low bid with alternate #2 no change in price for JamesHardie cement siding from Scandroli Construction in the amount of \$48,848.00, seconded by Mary Marquardt. A roll call vote was taken with all voting yes. Motion carried.

**c. Approval of Special Recreation Building Re-Roof Project**

Todd Bex mentioned that the project is a little over the original budgeted number due to the energy code requirements they changed in 2015.

Jean Twyning made a motion to approve the submitted bid without alternate from McDermaid Roofing and Insulation in the amount of \$87,777.00, seconded by Mary Marquardt. A roll call vote was taken with all voting yes. Motion carried.

**d. Declaration of Surplus for Disposal of 2014 Ford Explorer**

Jean Twyning made a motion for the Declaration of Surplus for Disposal of 2014 Ford Explorer, seconded by Mary Marquardt. A roll call vote was taken with all voting yes. Motion carried.

**e. Approval of Application and Certificate for Payment Number 2 for Doty Park Redevelopment Project**

Jean Twyning made a motion to approve the application and certificate for payment in the amount of \$68,582.70 to Northern Illinois Services Co. for contracted work completed on the Doty Redevelopment Project, seconded by Mary Marquardt. A roll call vote was taken with all voting yes. Motion carried.

**Next Meeting Agenda Items**

The board said the next meeting agenda should have the Audit, a Recommendation from Ollman on the Baltic Mill, and review Executive Session minutes.

Mary Marquardt made a motion to adjourn, seconded by Jean Twyning. A voice vote was taken with all voting yes. Motion carried.

The meeting adjourned at 6:15 p.m.

Submitted by  
Melissa Merkel

