

Belvidere Township Park District
Board Meeting
September 24, 2019

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:04 p.m. Roll call was taken. Those present were Sam An, Paul McCaffrey, Jean Twyning and Mary Marquardt. Also present were Mark Pentecost, Rick Wulbecker, Todd Bex, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the September 24, 2019 meeting agenda, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the September 10, 2019 meeting minutes, seconded by Paul McCaffrey. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

Commissioner Twyning circulated an article that was in the Belvidere Daily Republican on September 12, 2019 on the Up in the Air event.

Public Input

Andy Racz was present to discuss the General Mills Park at Christi Lane and Highline Street. He shared the letter that he presented to the Mayor and City Council recognizing the organizations and individuals involved in making the development of the park a success through grants, donations and providing recreational activities.

Director's Report

Mark Pentecost commented that the dedication of the Belvidere Park District's 100th anniversary mural was postponed due to the weather. He will let the board know when that has been rescheduled.

Board Retreat-Tabled

This item will remain on the table.

Adoption of Resolution 19-9-1 Intent to sell General Obligation Park Bond

Staff proposes a bond sale of \$1,100,000.00. The bond proceeds will be used to make the principle and interest payments on the 2012 Alternate Revenue General Obligation Park Bond in the amount of \$503,524.00, the final interest payment for the 2015 A-Series bond of \$14,000.00 and the remaining \$582,476.00 will be used for the 2020 Capital Improvement Program.

Jean Twyning made a motion to approve Resolution 19-9-1, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

2019 William Grady Pool Annual Report

Rick Wulbecker presented the 2019 William Grady Pool Report.

Pool revenues included season passes, daily admissions, swim lessons, rentals, birthday parties, concessions and employee purchases. The total revenue for 2019 was \$88,849.00.

Rick highlighted some items that impacted the increase in pool expenses. There were some plumbing repairs totaling \$10,396.00, an increase in the water bill due to a pool leak, and a new auto vacuum was purchased.

Pool attendance was broken down by Head Count Visits including daily individual, under 48", Cool-Off, and Senior 65+. Rick included the attendance per day and highlighted the top 5 attendance days. The attendance for 2019 was 14,780. He also broke it down to show the count per hour and attendance per month.

New to the report this year, Rick provided the swim lesson participant numbers and revenue for each level including Sea Turtles, Rainbow, Star Fish, Sting Ray, Dolphin, Sea Horse, Shark, Barracuda, and private lessons. Swim lesson revenue for 2019 was \$9,419.00

For the 2019 season, the average revenue per person was \$6.01 and the average per person expense was \$10.20.

One recommendation that Rick pointed out is that staff would like to research alternative concession opportunities for the 2020 season.

At 5:40 p.m. the board took a 10-minute recess.

Commissioner Interviews

Commissioner Marquardt advised the board that they have a choice of conducting the interviews in open session or executive session. It was her recommendation that the interviews be done in open session.

Jean Twyning made a motion to interview our applicants in open session per the recommendation of the board president, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

President Marquardt will step down and turn the chair over to the Executive Director, Mark Pentecost, during the interview process.

There were three candidates to interview for the commissioner vacancy. Amy Grafton was scheduled from 5:30-6:15 p.m., Mark Muccianti from 6:15-7:00 p.m., and Leilani Schultz from 7:00-7:45 p.m.

The board had a list of 18 questions and all three candidates will be asked the same questions.

- 1) How long have you lived in the community? 2) What is your past and/or current involvement with the Belvidere Park District? 3) Why do you want to be on the Board of Commissioners for the Belvidere Park District? 4) Have you ever served on a board before? 5) What other involvement in the community have you had? 6) Are you or have you ever been a business owner? 7) What can you bring to the Park District? 8) What do you think the role of the board is with the Executive Director and management of the Park District? 9) Would you be willing to attend the Commissioner Boot Camp or other continuing education? 10) Are you willing to complete the Open Meetings Act training? 11) What factors in your life might limit your ability to serve on the board? 12) How do you function in a team situation? If there was a conflict how would you resolve it? 13) How do you feel about the Belvidere Park District tax rate? Do you feel it is an appropriate investment for the return? 14) In your opinion, what are the Pros and Cons of the Belvidere Park District? 15) What would you add to or change with the district? 16) What is your opinion on facilities, such as the pool, that are a financial drain on the district? 17) What do you foresee in the Belvidere Park District's future? 18) Do you have any questions of us?

Executive Session

At 8:23 p.m. Jean Twyning made a motion to go into Executive Session under Section 2 (C) (3) of the Open Meetings Act for the purpose of discussion of the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, or the discipline, performance or removal of the occupant of a public office, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

At 9:01 p.m. regular session reconvened. Roll call was taken. Those present were Sam An, Paul McCaffrey, Jean Twyning and Mary Marquardt. Also present were Mark Pentecost, Rick Wulbecker, Todd Bex, Kim Kirkpatrick and Debbie Kent.

There was no action taken as a result of Executive Session.

The meeting adjourned at 9:02 p.m.

Submitted by
Debbie Kent