

Belvidere Township Park District
Board Meeting
November 10, 2020

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:07 p.m. Roll call was taken. Those present were Jean Twyning, Mary Marquardt, Sam An and Mark Muccianti. Paul McCaffrey was absent. Also present were Mark Pentecost, Rick Wulbecker, Todd Bex, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the November 10, 2020 meeting agenda, seconded by Mary Marquardt. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Mary Marquardt made a motion to approve the October 27, 2020 meeting minutes, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Financial Report

Debbie Kent provided a financial report showing October 2020 revenue and park district cash balances as of October 31, 2020.

Bills for Payment

Jean Twyning made a motion to approve the bills for payment from October 1 to October 31, 2020, seconded by Mary Marquardt. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

There was no board correspondence received.

Public Input

There was no one present for public input.

Director's Report

Mark Pentecost advised the board that the Aquatics Center Committee will present a formal recommendation at the November 24, 2020 board meeting on the future of aquatics in the community. Mark wanted the board to be aware that he is going to start the process of making the community aware of the district's commitment to the William Grady Pool through the end of operations in 2022. That message will include the likely outcome of the permanent closure of that facility. He is going to work with John Beachum, Marketing Manager, on the best way to get this information out to the community.

November 10, 2020

Page 2

Mark Pentecost has had discussions with Boone County on the possibility of the County suspending Impact Fees. The Board of Realtors has raised the concern that development is down because of Impact Fees. Mark met with Dan Kane, Dr. Woestman and Dr. Greenlee to get all agencies, who will be affected, at the same table.

Mark provided the board with an evaluation form for them to use for his 2020 employee evaluation.

Superintendent of Recreation Report

Rick Wulbecker announced that Friday, November 7th was the last Drive-In-Movie for the season. There were 15 vehicles.

The park district participated in the Belvidere Chamber's Trunk or Treat which was held in the Manley Motors parking lot. The event was run by the Belvidere chamber and Manley Motors. Park district staff handed out 598 goodie bags which included a flyer about our upcoming Go Guide, candy, NAIER items and a free skate rental.

Superintendent of Parks Report

Todd Bex has talked with the City of Belvidere regarding the Hickory Bills project. They are going to clean up the project area along Appleton Road by the end of November and start the project over with a new contractor.

The footings for the shelter and Wind Sculptures at the Centennial Plaza have been poured. Both should be delivered this week.

Superintendent of Human Resources Report

Kim Kirkpatrick commented that she is working on the unemployment fees due for the third quarter trying to determine what may be Covid related or false claims.

Superintendent of Administrative Services Report

Debbie Kent had no additions.

Doty Park Redevelopment-Final Payment Request

The Doty Park pathway project is complete. Northern Illinois Services, Co has provided the District with a warranty letter should any issues arise in the Spring with the turf.

Jean Twyning made a motion to approve the application and certificate for final payment in the amount of \$24,125.00 to Northern Illinois Services Co. for contracted work completed on the Doty Redevelopment Project, seconded by Mary Marquardt. A roll call vote was taken with all voting yes. Motion carried.

November 10, 2020

Page 3

Rivers Edge Soffit and Fascia Project-Final Payment Request

The Soffit and Fascia project at Rivers Edge Recreation Center is complete.

Jean Twyning made a motion to approve the application and certificate for final payment in the amount of 38,848.00 to Scandrol Construction Co. for contracted work completed on the Rivers Edge Soffit and Fascia Project, seconded by Mary Marquardt. A roll call vote was taken with all voting yes. Motion carried.

2020 Levy Worksheet

Mark Pentecost presented the 2020 Levy Worksheet. The approach that he took in preparing the Levy is as if Covid-19 does not exist. The proposed levy is \$3,831,451 with an estimated tax rate of .5728. The net change in the 2020 Levy/Extension is \$100,321 which is an increase of 2.69%.

Mark Muccianti challenged the staff to offer the same amount of services at a lower cost. He commented that the Belvidere Park District should offer the best services with the resources we have.

Todd Bex, Kim Kirkpatrick and Rick Wulbecker commented that due to the minimum wage increase, gas prices increasing, prevailing wage mandates, it is difficult to offer the same services at a lower cost. Staff has already taken measures to reduce staff costs and going digital only for the "Go Guide".

At 7:13 p.m. Sam An made a motion to adjourn, seconded by Mary Marquardt. A voice vote was taken with all voting yes. Motion carried.

Submitted by
Debbie Kent