

# BOARD MEETING MINUTES

## BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

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**Meeting Date:** 6/11/2024      Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** | was taken; In attendance: Daniel Noble, Mary Marquardt, Amy Nord, Gary Thacker and Jean Twyning.

Absent: None

Those also in attendance were Jen Jacky, Melissa Merkel, Jonathan Cudzewicz

Absent: Aly Graham

### **Meeting agenda** |

Twyning made a motion seconded by Marquardt to approve the meeting agenda dated 6/11/24. A voice vote was taken with all voting yes. Motion carried.

### **Approval of meeting minutes** |

Twyning made a motion seconded by Marquardt to approve the General Meeting Minutes dated 05/28/24.

A voice vote was taken with all voting yes. Motion carried.

### **Expense Approval Report** |

Twyning made a motion seconded by Marquardt to approve the expense report from 5/29/2024 to 6/11/2024.

A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

**Board Correspondence** | None

**Public Input** | None

### **Glenn Green Annexation**

Marquardt made a motion seconded by Twyning to approve the annexation agreement between the Park District and the City of Belvidere for the Glenn Green property (parcel numbers 05-20-300-13 and 02-20-30—14).

A roll call vote was taken with all voting yes. Motion carried.

Discussion | Mayor Morris attended the meeting for any questions/concerns. None were expressed. Committee of the Whole (City Council) approved the draft on 6/10/2024. Final approval scheduled for next City Council Meeting 7/1/2024. Both Mayor Morris representing the City of Belvidere and the Board of the Park District expressed gratefulness on working together on this project.

### **Staff reports** |

- Executive Director Report – Jen Jacky;  
Discussion: Legislative Updates | Senator Stadelman has secured \$750,000 for the Park District to be utilized for a roof over the ice rink. Timeline to be announced.  
The Park District is also on the list to be reviewed for funding for Aberdeen.  
Both projects will have initial planning during 2024 but will not be completed until 2025.

Congressman Foster meeting with Executive Director to discuss the need for supplemental federal and state funding for possible abatement requests.

Eagle Scout project has been completed and well received; Michael Glass (project founder) presented an update including project photographs; \$8,780.18 was raised by M. Glass for this project. Oasis Room dedication 6/27/24 at 3 p.m.

- Administrative Service Report – Melissa Merkel;  
Discussion: (2) tax distributions have been received, will be on next meeting's report
- Marketing Report – No Report  
Discussion: None
- Parks & Recreation Report – Jonathan Cudzewicz;  
Discussion: Sundstrand City Water Connection; Sealcoating project; McCloud Mill Race sediment study; Cottonwood Playground; Asphalt Trail – Belvidere Park
- Superintendent of Recreation Report – Aly Graham  
Discussion: Baseball program participation; Memorial Pickle Ball Tournament; Summer Camp Registration; Park N Play well received in the community.

### **Unfinished Business** |

Conceptual Design & Market Study | No Update

Baltic Mill Stabilization Contractor Selection | Firmitas | J. Cudzewicz

Discussion | Report dated 6/3/24 presented to the Board. Next phase shop drawings highlighting plans for 2024 and 2025 including estimates; plan is to have for vote for next board meeting. 2024 will focus on interior work. Firmitas will work with GWA to approve the plans and for cost efficiency. Roof project is to secure the roof not to replace the roof.

### **New Business** |

Acceptance of Urban and Community Forestry Grant for Government Entities Funds

Twynning made a motion seconded by Nord to accept the \$150,000 grant award from the Urban and Community Forestry Grant for Government Entities.

A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

Award Tree Trimming Services at Belvidere Park for the 2024-2025 Season

Twynning made a motion seconded by Marquardt to award Tree Care Enterprises the Tree Award Tree Trimming Services at Belvidere Park for the 2024-2025 Season contract for the amount not to exceed \$148,600.

A roll call vote was taken with all voting yes. Motion carried.

Discussion | The grant includes training of (2) arborists from Park District staff.

**Meeting adjournment** | There being nothing further to come before the board the meeting was adjourned at 5:38 p.m.

Respectfully submitted

Teri Becker