

# BOARD MEETING MINUTES

## BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

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**Meeting Date:** 12/10/2024      Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** | was taken; In attendance: Mary Marquardt, Amy Nord, Daniel Noble, Gary Thacker, Jean Twyning

Absent: None

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Jonathan Cudzewicz

Absent: None

### **Meeting agenda** |

Twyning made a motion seconded by Marquardt to approve the meeting agenda dated 12/10/24. A voice vote was taken with all voting yes. Motion carried. Discussion | None

### **Approval of meeting minutes** |

Marquardt made a motion seconded by Nord to approve the General Meeting Minutes dated 11/26/24. A voice vote was taken with all voting yes. Motion carried.

Discussion | None

### **Expense Approval Report** |

Twyning made a motion seconded by Marquardt to approve the expense report from 11/27/2024 to 12/10/2024. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

**Board Correspondence** | None

**Public Input** | None

### **Staff reports** |

- Executive Director Report – Jen Jacky  
Discussion: Jonathan Cudzewicz is leaving the District; Thank you for his service. Community Foundation Grant received.
- Administrative Service Report – Melissa Merkel  
Discussion: None
- Parks & Recreation Report – Jonathan Cudzewicz  
Discussion: Ice Rink
- Superintendent of Recreation Report – Aly Graham  
Discussion: None

### **Unfinished Business** |

→**Ordinance No. 24-12-10A** | Budget and Appropriation Ordinance |

Twyning made a motion seconded by Nord to adopt the proposed fiscal year 2025 budget and Ordinance No. 24-12-10A Annual Appropriation Bill and Ordinance for the fiscal year ending in December 31, 2025. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

→**Ordinance No. 24-12-10B** | 2024 Tax Levy for Fiscal Year 2025 |

Marquardt made a motion seconded by Twyning to adopt Ordinance 24-12-10B Annual Tax Levy Ordinance in the amount of \$4,533,060.00 and approve the accompanying truth in taxation compliance certificate. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

→Ordinance No. 24-12-10C | Abatement Ordinance |

Nord made a motion seconded by Thacker to adopt Ordinance No. 24-12-10C an ordinance abating the taxes levied for the year 2024, collected in fiscal year 2025 to pay debt service on the General Obligation Refunding Park Bonds, Series 2020 in the amount of \$508,000.00.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

**New Business** |

→Ordinance No. 24-12-10D | Administrative Ordinances

Twynning made a motion seconded by Nord to adopt Ordinance No. 24-1-10D revised Administrative Ordinance as presented at this meeting.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→Mowing Contract Extension for 2025 |

Twynning made a motion seconded by Nord to extend the contract with Lawn Maintenance Services for the 2025 season. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

**Meeting adjournment** | There being nothing further to come before the board the meeting was adjourned at 5:20 p.m.                      Respectfully submitted                      Teri Becker