

Belvidere Township Park District
Board Meeting
March 26, 2019

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:05 p.m. Roll call was taken. Those present were Sam An, Eric Dahl, Paul McCaffrey, Jean Twyning and Mary Marquardt. Also present were Mark Pentecost, Todd Bex, Katie Humphrey, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the March 26, 2019 meeting agenda, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the March 12, 2019 meeting minutes, seconded by Eric Dahl. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

There was no board correspondence.

Public Input

There was no public input.

Director's Report

Mark Pentecost and Todd Bex did a walk through the park and are putting together a project schedule for the Capital Campaign in 2019. Items include path repairs, the commissioner shelter area and installation of amenities.

Mark circulated a list of past commissioners and their years of service.

Special Recreation will be having a meet and greet on April 4th from 6:00-7:30 p.m. to introduce Sean Cramer, the new Special Recreation Supervisor-New Horizons. Commissioners and staff are invited.

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Approval of the 2019 Appropriation Bill and Ordinance 19-03-01

Jean Twyning made a motion to approve the Appropriation Bill and Ordinance 19-03-01, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

Mark continues to talk to Julie Stapler, Boone County Clerk, to make sure our Appropriation Bill and Ordinance includes the lost Bond and Interest Revenue from 2018. He is waiting for the final computation report.

Discussion on a Possible Easement Policy

The City of Belvidere is asking for an easement at Hickory Bills to install a sanitary sewer pipe under Hickory Bills.

Attorney Scheurich provided a blanket Easement Policy that is used by Rockford Park District.

The board would like to see some additional language including 1) who is responsible in the event of future damage due to failure of the sewer line, 2) leaving the condition of the land to its original state, 3) who is responsible if they run into issues during the boring and 3) language for water and sewer easements.

Mowing Contracts

The district received two bids that were completed properly. Lawn Maintenance Service, Inc. performed our mowing last year and did a great job. Staff would recommend using them again this year for Aberdeen, Harkless and Bob's Park.

The second contract would be with Annely Garcia-Medrano for mowing at Farmington, Fridh, Winterroth, Mary Bracken, Red Horse and the Tot Lot.

Jean Twyning made a motion to approve the contracts for the mowing of the 3 parks listed in the attached contract to Lawn Maintenance Services, Inc. and 6 parks in the attached agreement to Annely Garcia-Medrano for the 2019 mowing season, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

Executive Session

At 5:38 p.m. Jean Twyning made a motion to go into Executive Session under Section 2 (C)(5) of the open meetings act for the discussion of the purchase or lease of real property for the use of the district, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

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At 6:15 p.m. regular session reconvened. Roll call was taken. Those present were Sam An, Eric Dahl, Paul McCaffrey, Jean Twyning and Mary Marquardt. Also present were Mark Pentecost, Todd Bex, Katie Humphrey, Kim Kirkpatrick and Debbie Kent.

Jean Twyning made a motion to approve the execution of the purchase agreement and the Shared Use Agreement of 209 W. Locust Street, Belvidere, Illinois from the Belvidere Family YMCA for \$60,000.00 and additional closing fees not-to-exceed \$10,000.00, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

Paul McCaffrey made a motion to approve Resolution #18-R-0301 as written, seconded by Eric Dahl. A roll call vote was taken with all voting yes. Motion carried.

There being no further business the meeting adjourned at 6:17 p.m.

Submitted by
Debbie Kent