

Belvidere Township Park District
Board Meeting
May 14, 2019

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:05 p.m. Roll call was taken. Those present were Sam An, Jean Twyning and Mary Marquardt. Paul McCaffrey arrived at 5:35 p.m. Also present were Mark Pentecost, Todd Bex, Rick Wulbecker, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the May 14, 2019 meeting agenda, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the April 23, 2019 meeting minutes, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Financial Report

Debbie Kent provided a financial report showing April income and park district cash balances as of April 30, 2019.

Bills for Payment

There was discussion of the payments to Butitta Brothers. This is at the Belvidere location and they offer the district very competitive pricing. The staff luncheon at El Molcajete was for the district's two new hires. The employee and their supervisor are taken to lunch on their first day of employment. This pertains to full-time staff only.

Jean Twyning made a motion to approve the April bills, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

There was no board correspondence.

Public Input

There was no one present for public input. The board was surprised that there was no one present to discuss their tax bills that included the bond and interest shortage from 2018. Mark Pentecost commented he had received approximately 16 phone calls from concerned tax payers.

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Director's Report

Mark Pentecost commented on the current vacancy on the Belvidere Township Park District Board of Commissioners and the process in filling that vacancy. He will post the vacancy and list the requirements. Any one meeting those requirements can submit a letter of interest. The timeframe for accepting letters will be 30 days. After the letters are received then the board will interview those interested individuals.

There is a company in Australia that does art work on silos. Mark circulated the illustrations to give the board ideas for the silo at Glenn Green.

An article in the Rockford Register Star was circulated. The Illinois Attorney General is investigating the Winnebago County Board for discussing matters in executive session that should have been discussed in open session.

Mark put an article in the paper regarding the wage increases for park district staff that will take effect June 1, 2019. Instead of waiting until January 2020 to increase the minimum wage to \$10.00, per the State of Illinois, staff is being proactive in hopes of getting more applications and qualified staff.

Superintendent of Recreation Report

Rick Wulbecker commented on the first wedding of the year held at the Baltic Mill on Saturday, May 11th. There are five weddings scheduled so far this summer.

The board would like Gabe Castillo, Marketing Manager, to explain the snapshots he provided from the Belvidere Park District's website and Facebook page.

Superintendent of Parks Report

Todd Bex has talked with two architectural firms and asked them to provide a professional services proposal on the Baltic Mill stabilization and construction costs.

The Indian sculptures are being refinished and repaired. One of the male Indian sculptures has rotted from the inside out. Mike Bihlmaier will provide us with a replica of the sculpture. Once the work is complete, the Indian village will be relocated on the new slab east of the Administration building.

Superintendent of Human Resource Report

Kim Kirkpatrick had no additions to her report.

Superintendent of Administrative Services Report

Debbie Kent commented that she received an e-mail from SmartFusion with information on the first step to begin the migration process to obtain a current copy of our data.

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Swearing in of Newly Elected Commissioner

Debbie Kent did the swearing in of office. Sam An presented his Statement of Economic Interest and took the Oath of Office.

Election of Officers

Mary Marquardt stepped down from the chair. Mark Pentecost took the chair and opened the floor for nominations of office.

Jean Twyning made a motion to nominate Mary Marquardt as President, Jean Twyning as Vice-President, Sam An as Treasurer and Paul McCaffrey as Secretary, seconded by Mary Marquardt. A roll call vote was taken with all voting yes. Motion carried.

Appointments

The Belvidere Township Park District appoints representatives to the Board of Directors of the Parks and Conservation Foundation, Boone County Arts Council and the Community Building Complex Committee of Boone County.

Mary Marquardt and Mark Pentecost have seats on the Parks and Conservation Foundation. Jean Twyning is serving a two-year term on the Boone County Arts Council which expires in 2020. Katie Humphrey is serving a three-year term on the Community Building Complex Committee which expires in 2021.

These are appointments made by the Belvidere Park District Board President. Mary Marquardt appointed Jean Twyning to serve on the Boone County Arts Council and herself to serve on the Parks and Conservation Foundation.

There being no further business, the meeting adjourned at 6:21 p.m.

Submitted by
Debbie Kent