

Belvidere Township Park District  
Board Meeting  
May 28, 2019

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:04 p.m. Roll call was taken. Those present were Sam An, Paul McCaffrey, Jean Twyning and Mary Marquardt. Also present were Mark Pentecost, Rick Wulbecker, Todd Bex, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the May 28, 2019 meeting agenda, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the May 14, 2019 meeting minutes, seconded by Sam An. A voice vote was taken with all voting yes. Motion carried.

Board Correspondence

There was no board correspondence received.

Public Input

There were no members of the public present for input.

Director's Report

Mark Pentecost circulated examples of the banners that will be displayed on the silo at Glenn Green. The banners will feature the Baltic Mill, William Grady Pool and the climbing wall at Rivers Edge Recreation Center. This will be a great way to promote Belvidere Park District facilities with the high visibility on Business 20.

Mark is working with Mark Wellman from No Limits. He is an Athlete and Motivational Speaker. Despite being paralyzed from a mountain climbing accident in 1982, Mark has become a source of inspiration. He will be speaking on July 19, 2019 from 1:00-2:00 at Rivers Edge Recreation Center.

Staff is looking into changing the pattern for the footing and hand holds on the climbing wall. They have never been changed.

Commissioner Appointment Process and Notification

Mark Pentecost prepared a draft notification of the Board of Commissioners intent to fill the vacancy left through the election process. He outlined the requirements to serve as a park district commissioner.

The board asked Mark to remove the "you must" from each bullet point and to add the dates and times of the meetings.

May 28, 2019

Page 2

Anyone that meets the requirements can submit a Letter of Interest to the administration office, attention Mark Pentecost, Executive Director, no later than July 5, 2019. The intention will be to hold interviews during the month of July with an appointment to be made in August.

#### Park District Tablet Policy

A policy was drafted to outline the guidelines for use of the park district tablets. The Belvidere Township Park District provides tablets to the Board for the purpose of receiving board packets, district bills, e-mail and other documents that require review from the Board of Commissioners.

The park district has a limited pool of data that is shared among all tablets. Connecting to WIFI, whenever possible, would help eliminate data overages.

The policy addresses communication that could be construed as harassment, obscene and discriminatory, certain websites that are prohibited and personal usage.

There were concerns with some of the language. Staff commented that this policy was from PDRMA.

Paul McCaffrey left the meeting at 6:09 p.m.

Sam An made a motion to table the Board Tablet Policy, seconded by Jean Twyning. A voice vote was taken with all voting yes. Motion carried.

#### Professional Services Agreement for Belvidere Park Pathway Reconstruction

Todd Bex received a quote from Arc Design to provide construction plans and permits for the pathways in Belvidere Park. The proposed fee is \$5,700.00.

Sam An made a motion to approve the Professional Services Agreement for Belvidere Park Pathways as presented by Todd Bex, Superintendent of Parks, seconded by Jean Twyning. A roll call vote was taken with all voting yes. Motion carried.

There being no further business, the meeting adjourned at 6:20 p.m.

Submitted by  
Debbie Kent