

**Belvidere Township Park District
Board of Commissioners Meeting
September 14, 2021**

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:02 p.m. Roll call was taken. Those in attendance were Jean Twyning, Mary Marquardt, and Daniel Noble. Amy Grafton was absent. Sam An arrived at 5:10 p.m. Those also in attendance were Kim Kirkpatrick, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, Anthony Williams, and Attorney McGirk.

Meeting Agenda

Twyning made a motion to approve the September 14, 2021 agenda, seconded by Marquardt. A roll vote was taken with all voting yes. Motion carried.

Meeting Minutes- August 24, 2021

Marquardt made a motion to table the August 24, 2021 meeting minutes, seconded by Twyning. A roll call vote was taken with all voting yes. Tabled.

Board Correspondence

Twyning gave an update on Green Space Fees and circulated an email from Greg Brown which addressed the subject. Greg represents District 100 and is the lead spokesperson for the involved parties.

Merkel passed around a book that was given as a gift to the district from Entre Computer Solutions. She stated this book was about Boone County and had some articles about the Baltic Mill in it.

Public Input

None

At 5:20 p.m. Twyning made a motion to go into executive session 2 (c)(11): Discussion of litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered in to the minutes of the closed meeting, seconded by Marquardt. A roll call vote was taken. Twyning voting yes, Marquardt voting yes, An voting no and Noble voting yes. Motion carried.

At 6:30 p.m. open session reconvened.

Roll call was taken. Those in attendance were Jean Twyning, Mary Marquardt, Sam An, and Daniel Noble. Amy Grafton was absent. Those also in attendance were Kim Kirkpatrick, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, Anthony Williams, and Attorney McGirk.

Twynning made a motion to change the order of the agenda to discuss the usage of marketing media right away since Attorney McGirk needed to leave, seconded by Marquardt. A roll call vote was taken with all voting yes. Motion carried.

New Business

b. Usage of Marketing Media

There was a discussion on the usage of marketing media for the district. Attorney McGirk explained the law and how the district can sell or use advertising. Attorney McGirk stated that the district cannot restrict the use of advertising due to content.

Financial Report

Merkel provided a financial report showing cash balances as of August 31, 2021.

Bills for Payment

Twynning made a motion to approve the bills list for August except for legal services from AGHL in the amount of \$8,502.00, which should bring our total bills to \$304,472.42, seconded by Marquardt. A roll call vote was taken with all voting yes. Motion carried.

Twynning made a motion to table the bill from AGHL law for \$8,502.00 until we have more information, seconded by Marquardt. A roll call vote was taken with all voting yes. Tabled.

Attorney McGirk left at 6:59 p.m.

Staff Reports

Superintendent of Administrative Services Report- Merkel told the board that the district received their third tax distribution.

There was a conversation on the audit and the filings with Ehlers and Baird. There was also a conversation about upcoming bond filings.

Merkel stated she had met with the district's IT provider to discuss our 5-year technology plan.

Merkel stated the district had received an invitation from the Chamber of Commerce regarding the annual dinner.

Buildings Report- Williams gave an update on the end of the season for the pool. He also stated that the pool lost 2.89 million gallons of water this year.

Grounds Report- Cudzewicz told the board he would have the final dollar amount for the items that were sold from the surplus list on the next board report.

Cudzewicz stated that he does not have a date from the installers on the playground equipment at Doty yet.

Marketing Report- Twyning asked to have the aquatics study updates from Beachum be a part of the agenda's going forward.

Superintendent of Recreation Report- Graham introduced herself to the board.

Superintendent of Human Resources Report- Kirkpatrick stated that they have completed the second round of interviews for the Superintendent of Parks position.

Kirkpatrick stated that she is completing drivers abstracts for the employees that will be driving participants for the district.

Kirkpatrick went back to New Business letter A.

New Business

- a. Covid Vaccine Mandate Policy for 3rd Base and Preschool Staff

Kirkpatrick explained the proposed policy to the board. There was a discussion on testing and PDRMA's recommendation on vaccinations.

Twyning made a motion to approve the covid-19 school personnel vaccination and testing policy, seconded by Marquardt. A roll call vote was taken with all voting yes. Motion carried.

Next meeting agenda items

Marquardt moved that we take action on the next agenda, which is September 28, 2021 for, funding to help with additional duties for Ray Ochromowicz, outreach to the Keen Age Center to see if they want to sell or lease a bus, copies of the Green Space Ordinance for the City and the County to be provided to each commissioner, decision of how to provide minutes of our meetings, August 24, 2021 meeting minutes, Perkins & Will report, and AGHL law bills for PDRMA, seconded by Twyning. A roll call vote was taken with all voting yes. Motion carried.

Meeting adjourned at 7:54 p.m.

Submitted by,
Melissa Merkel

